

Grievance Redressal mechanism followed by the SSAHE

Examination Grievance Redressal mechanism

After the announcement of the result of the semester end examination, students are notified regarding any complaints on the results. If a candidate/s is/are not satisfied with the notified result, such candidate/s can submit an application to Controller of Examination for verification of the result within three days from the announcement of the result. The results are further cross checked with the original documents once again for any error. Suitable correction is made if there is any error and the status of the result is intimated to the requested candidate/s.

Rules for Re-evaluation of Answer Books: There is no provision for re-evaluation in Medical and dental programmes. However Engineering Programmes has Re-evaluation options.

Re-totalling.: On application and remittance of a prescribed fee by the student within 20 days of declaration of result, the Academy shall permit a recounting or opportunity to recount the marks received for various questions in an answer paper / papers for theory of all subjects for which the student has appeared in the Academy examination. Any error in addition of the marks awarded if identified shall be suitably rectified. A student will be allowed to have his / her answer-books in theory papers re-evaluated on submission of an application for the purpose on the prescribed form, accompanied by the original Marks Certificate (M.C.) and the prescribed re-evaluation fee within 20 days of the date of publication of his / her result, as printed on the result notification or the day of dispatch of MC by the Academy Office (date as indicated on the MC), whichever is later. A candidate will not be entitled to apply for re-totalling after the expiry of the prescribed period, if his / her result has been delayed on account of his / her own fault which is to be determined by the Controller of Examinations, or to any other Academy authority so designated by Vice-Chancellor / Chairperson. The fee paid by the applicant will not be refunded. However, in such cases where an application is rejected on account of being time barred or being inadmissible, the fee will be refunded. Late procurement of application form shall not be entertained as a plea for its late submission in any case.

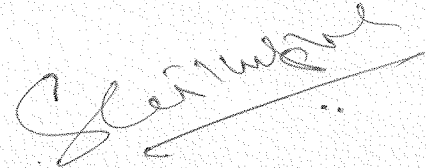
Anti-Malpractice committee

To look into the unfair practices by the students during the examination, a grievance committee shall be formed. The committee shall consist of a Chairman – an eminent Academician, an eminent Lawyer / Legal advisor, Dean(Examinations) and Dean (Academic) as its member.

In consultation with the members of the Grievance Committee, a feasible date shall be fixed by the Dean(Examinations) before the commencement of the Examination to hear the versions of the students booked under malpractice.

Students indulged in any sort of malpractice during the examination shall be booked by the squad under malpractice case and the same may be brought to the notice of the Dean(Examinations)

Students found guilty of malpractice shall undergo the punishment recommended by committee. The types of malpractices and the corresponding punishments shall be made available in the regulation book issued to all the students.



Controller of Examinations
CONTROLLER OF EXAMINATIONS
Sri Siddhartha Academy of Higher Education
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